

SEATAC CITY COUNCIL

REGULAR MEETING MINUTES

May 11, 2004
7:00 PM

City Hall
Council Chambers

CALL TO ORDER: The SeaTac City Council Regular Council Meeting was called to order by Mayor Frank Hansen at 7:01 p.m.

COUNCIL PRESENT: Mayor Frank Hansen, Deputy Mayor Terry Anderson, Councilmembers Gene Fisher, Chris Wythe, Ralph Shape, Joe Brennan, and Don DeHan.

ADMINISTRATIVE STAFF: Bruce Rayburn, City Manager; Judith Cary, City Clerk; Mary Mirante Bartolo, City Attorney; Kit Ledbetter, Parks & Recreation Director; Bob Meyer, Fire Chief; and Scott Somers, Chief of Police Services.

PUBLIC COMMENTS: Mauricio Ayon, 3727 South 164th Street, Highline School District (HSD) Latino Community Coordinator, stated there has been an incident that has been happening for a few years until conversations were held with the Latino parents and several immigrant parents of refugees that live in apartment complexes that are located on South 188th Street and 32nd Avenue South. There are approximately 50 Bow Lake Elementary School students who take a pathway through the Pine Ridge Apartment complex to and from school. The complex has shut the door to the students. Now they are taking a detour through the Emanuel Baptist Church in a wooded area with a creek, which is an unsafe trek. The HSD has installed a bus stop for the students. He stated that a meeting of the neighboring residents is needed regarding this situation. In speaking with Councilmember Wythe, he suggested bringing this matter to the Council's attention. He has also spoken to Community Services Officer (CSO) Eloise Kruger as to this matter.

Councilmember DeHan stated this is a topic that has been before the Transportation & Public Works (T&PW) Committee and the Council several times in the past. According to the Department of Ecology (DOE), that storm water/rainwater feeds into the Des Moines Creek. The City has not been able to make that area inside culverts. That would mean that a significant amount of property would be taken from the apartment complex and the church. At the present time, the T&PW Committee has asked staff to re-examine this situation and appeal to the DOE to grant this stream in a culvert which would minimize the taking of either property and allow access by street back into the complex to the school. This would benefit the students and the community to have that vehicle circulation exit.

CONSENT AGENDA:

- **Approval of claims vouchers** in the amount of \$179,349.97 for the period ended April 30, 2004.
- **Approval of claims vouchers** in the amount of \$196,546.16 for the period ended May 5, 2004.
- **Approval of claims vouchers** in the amount of \$399.06 for the period ended May 5, 2004.
- **Approval of employee vouchers** in the amount of \$559,236.99 for the period ended April 30, 2004.

Approval of Council Meeting Minutes:

- **Special Council Meeting** held March 16, 2004.
- **Study Session** held April 27, 2004.
- **Regular Council Meeting** held April 27, 2004.

Acceptance of Advisory Committee Minutes:

- **Library Advisory Committee Meeting** held February 10, 2004 (Committee approved April 27, 2004).
- **Planning Commission Meeting** held April 19, 2004 (Commission approved May 3, 2004).
- **Senior Citizens Advisory Committee Meeting** held March 25, 2004 (Committee approved April 15, 2004).

The following Agenda Item was recommended at the May 11, 2004 Study Session for placement on this Consent Agenda:

Agenda Bill #2416; Resolution #04-003

A Resolution amending Resolution No. 91-005 establishing City Council Committee Meetings as Council of the Whole Meetings, adopting a formal Meeting Schedule for Council Committee Meetings, and amending the City Council Administrative Procedures

Summary: This Resolution amends the City Council Administrative Procedures by establishing City Council Committee Meetings as Council of the Whole meetings and adopting a formal meeting schedule for Council Committee meetings.

CONSENT AGENDA (Continued):

Agenda Bill #2416; Resolution #04-003 (Continued): On February 21, 2004, the City Council held a retreat and discussed the Open Public Meetings Act and how it relates to City Council Committee Meetings.

The Open Public Meetings Act requires public notice and the posting of the agenda for any meeting of a majority of the City Council. However, Committee Meetings in which no more than three Councilmembers may attend is not subject to the Act. If the Council wants to allow members to attend Committee meetings in which they are not a member, a Resolution is required to establish all Committee Meetings as Council of the Whole Meetings, and a formal schedule of Committee Meetings would need to be adopted. Otherwise, should more than three Councilmembers wish to attend a Committee meeting, the procedures for notice of a Special Meeting must be followed, including 24-hour public notice.

Currently, the City provides notice of Committee Meetings on the City Calendar, which is posted on the outside of City Hall and on the City website. Also, copies of the Committee Meeting agendas are provided in the City Manager's Weekly Update, which is also posted on the website. However, the Committee Meetings are not currently posted as Meetings of the whole Council, nor is formal public notice provided. Consequently, a violation of the Open Public Meetings Act occurs if more than three Councilmembers attend a Committee Meeting due to lack of proper notice to the public. The adoption of this Resolution provides the requisite notice to the public when the Resolution is published, which will prevent an Open Public Meetings Act violation should more than three Councilmembers attend a Committee Meeting.

The Council Committee Meeting schedule is as follows:

Administration and Finance (A&F) Committee will meet at 3:00 p.m. on the second Tuesday of each month;

Land Use and Parks (LUP) Committee will meet at 4:00 p.m. on the second Thursday of each month;

T&PW Committee will meet at 3:00 p.m. on the fourth Tuesday of each month; and

Public Safety and Justice (PS&J) Committee will meet at 4:00 p.m. on the fourth Tuesday of each month.

Should additional Committee Meetings be necessary, they need to be scheduled subject to the 24-hour public notice requirement.

MOVED BY BRENNAN, SECONDED BY ANDERSON TO ACCEPT THE CONSENT AGENDA AS PRESENTED.

MOTION CARRIED UNANIMOUSLY.

Mayor Hansen stated that at the May 11 Study Session (SS), Agenda Bills No. 2730 and 2405 were placed on the May 25 Regular Council Meeting (RCM).

NEW BUSINESS:

Approval of summary of \$5,000 - \$25,000 purchase requests for the period ended May 7, 2004.

MOVED BY DEHAN, SECONDED BY ANDERSON TO ACCEPT THE \$5,000 TO \$25,000 PURCHASE REQUEST ITEM: FILE SERVER FOR EDEN SYSTEMS INFORUM GOLD SOFTWARE UPGRADE IN THE AMOUNT NOT TO EXCEED \$5,861. .

MOTION CARRIED UNANIMOUSLY.

Agenda Bill #2427

A Motion authorizing the purchase of Computer Hardware for 2004

Summary: In the City's Six-Year Capital Improvement Plan (CIP), computer hardware is projected for replacement on the following schedule: Computers and Monitors – four years; Notebook Computers – four years; Printers – eight years; File and CD-ROM Servers – four years; Scanners – four years; and Government Information System (GIS)-related Equipment – five years. The 2004 Annual City Budget provides for scheduled replacement of 32 computers and 32 monitors. The budget also provides appropriation for one new computer and monitor that would be located in the Finance Department for a help desk intern.

Approval is requested to authorize purchase of the above equipment based on three competitive quotes obtained. The computers will have a three-year warranty. Computers are replaced based on a methodology established in 2004 in which all users were requested to fill out a questionnaire regarding computer application use. The questionnaires were tallied and scored according to which programs were used and the frequency of use. In order to maintain current updates on all computers, each user will receive a replacement computer each year.

NEW BUSINESS (Continued):

Agenda Bill #2427 (Continued): An appropriation in the amount of \$64,160 is included in the 2004 Budget for the purchase of computer equipment. The estimated cost, based on competitive quotes obtained, is \$43,255.

MOVED BY SHAPE, SECONDED BY DEHAN TO ACCEPT AGENDA BILL NO. 2427.

MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENTS: There were no public comments.

CITY MANAGER'S COMMENTS: City Manager Rayburn stated that the Suburban Cities Association (SCA) Executive Director Deb Eddy has resigned from the position effective April 30 which she has served for three years. City of Auburn former Mayor Chuck Booth has agreed to serve in this position on an interim basis not to exceed six months.

CITY COUNCIL COMMENTS: Councilmember Wythe stated: 1) he had spoken to Mr. Ayon prior to this meeting and felt there seems to be long term solutions for the children to access their school safely, but the immediate situation needs resolution. City Manager Rayburn added to Councilmember DeHan's reply that the City has for many years tried to acquire enough property from the apartment complex and the church to put through a vehicle access to connect South 188th Street to South 182nd Street. The DOE has already rendered a decision that the City cannot tight line that stream. Staff will re-examine the situation; and 2) on May 7th, he met with representatives from the HSD and the Windsor Height Apartment Complex. He was selected to facilitate a Somalis Sewing Group. He spoke with Parks & Recreation Director Kit Ledbetter who will research potential sites for this project to help involve these Somalis women in the community. Advice and help is welcomed.

Councilmember Shape stated that at the A&F Committee Meeting this afternoon, the committee reviewed and recommended the Position Vacancy Review Board's (PVRB) recommendation made for the Public Works Director position to be filled by Dale Schroeder upon the retirement of Public Works Director Don Monaghan effective July 1, 2004 and also the intention is to upgrade Tom Gut to the new City Engineer position to include the responsibilities of Manager of Major Projects and to install a new position of Assistant City Engineer. Also recommended by the PVRB was a Facility Maintenance Worker I. There are enough contracts in 2004 at high values that by hiring this new position it will save half the amount of money, enough to pay for this position's salary for 2004 and half of 2005. This position is needed due to the number of maintenance contracts proposed for the near future. Secondly, he mentioned that Armed Forces Day is Saturday, May 15, a time to honor the men and women serving the Nation worldwide. He added that his wife, Judy and he are particularly proud of their son, Sergeant Marty Shape, (in the audience with his mother) who recently retired from active duty after 24 years in the US Army.

Councilmember Brennan stated that a Joint Hotel/Motel (H/M) Tax Advisory Committee/SeaTac Economic Partnership (STEP) Committee Meeting is scheduled for tomorrow, May 12 at 2:30 p.m. and H/M Committee Meeting at 3:30 p.m. at City Hall.

Mayor Hansen stated that the Southwest Chamber of Commerce Business Luncheon Meeting will be held Friday, May 13, at the Occupational Skills Center (OSC). He will be speaking, as will the Mayors of Tukwila and Burien.

ADJOURNMENT:

MOVED BY ANDERSON, SECONDED BY BRENNAN TO ADJOURN THE REGULAR MEETING OF THE SEATAC CITY COUNCIL AT 7:21 P.M.

MOTION CARRIED UNANIMOUSLY.

Frank Hansen, Mayor

Judith L. Cary, City Clerk